

<b>Meeting</b>	<b>OW2 BI Initiative meeting</b>
<b>Date, Location</b>	Milan, Italy - October, 16th 2008, face-to-face meeting and conf call
<b>Meeting manager</b>	Gabriele Ruffatti – Engineering
<b>Attendees in person</b>	Artemis: Manuel Da Silva (MD) Engineering: Gabriele Ruffatti (GR), Stefano Scamuzzo (SS), Stefano Modroni (SM)- in the afternoon University of Bologna: Matteo Golfarelli (MG) University of Milan: Mauro Madravio (MM)
<b>Attendees by phone</b>	Ingres: Vincent Ducrohet (VD), Emma Mc Grattan (EM), Stephane Padique (SP) University of Trento: Yannis Velegrakis (YV)
<b>Absentee's list</b>	Altic, ClaraVista, Talend, I.M. (Francois Letellier)
<b>Next meeting</b>	t.b.d.

<b>Action Points / Timeline</b>	<b>Owner</b>	<b>Deadline</b>
Define a date to work on Talend-SpagoBI promotion	SS	Oct, 24th
Check Altic about success stories	GR	Oct, 20th
Define a date to work on Ingres-SpagoBI bundle	SM	Oct, 24th
Send in the list new standard template for deliverables	GR	Oct, 24th
Feedback and approval of standard template	All	Oct, 31th
Release of new BI Initiative web pages in production	GR	Oct, 20th
Feedback and missing information to GR	All	Oct, 27th
Deliv.: Open Research Issues, final draft	MG	Oct, 31th
Deliv: End user's scenarios: common structure	GR	Oct, 24th
Deliv: End user's scenarios: statistics, next draft	MD	Oct, 31th
Dev: End user's scenarios: CRM, next draft	JC (ClaraVista)	Oct 31th
Dev: OS BI adoption, first draft	MM	Oct 31th
Deliverable road-map, final draft	GR	Oct 20th
Deliverable road-map approval	All	Oct 24th
Ask SS to insert more person of your organization if you like	All	Asap
Ask credential for wiki	All	Oct, 27 <sup>th</sup>
Send title, abstract, speakers for event at OWF	SS	Oct 17 <sup>th</sup>
Volunteers for next speech at OWF	People working on non-tech deliv.	ASAP
Open a thread to work on 2009 events calendar	GR	Oct 20th

<b>Highlights</b>	<p><b>Meeting objectives</b> The goal of the meeting is:</p> <ul style="list-style-type: none"> <li>• Work on first deliverables</li> <li>• Define next goals, activities and road-map.</li> </ul> <p><b>Morning: face to face meeting</b></p> <p><b>BI Initiative state of the art</b> GR welcome participants and introduce the meeting The “big picture” of the Initiative is:</p> <ul style="list-style-type: none"> <li>• Promotion of current OW2 OS BI stack from the users’ and integrators’ point of view:           <ul style="list-style-type: none"> <li>▪ work on integration of the OS BI stack (Ingres, Talend, SpagoBI)</li> </ul> </li> </ul>
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	<p>with both technical activities (e.g.: Ingres-SpagoBI bundle) and mar-com activities: (webinars, tutorials, movies promoting Talend-SpagoBI integration, to be used as a sample for subsequent promotion of Ingres-SpagoBI bundle)</p> <ul style="list-style-type: none"> <li>▪ delivery of success stories.</li> </ul> <ul style="list-style-type: none"> <li>• Release non-technological deliverables in order to define new topics for:             <ul style="list-style-type: none"> <li>▪ a mid-term improvement of the OS BI stack</li> <li>▪ the definition of the architecture model for the next generation of OS BI platform and its long-term implementations.</li> </ul> </li> </ul> <p>Opportunities coming from the deliverables promotion are:</p> <ul style="list-style-type: none"> <li>• propositions to be inserted in EU Research Funded Projects (coming from a connection of research ideas and end users' scenarios)</li> <li>• new standard to promote</li> <li>• new OS Bi tools to build</li> <li>• design of next OS BI generation platform.</li> </ul> <p>As Talend and Altic were not at the meeting:</p> <ul style="list-style-type: none"> <li>• SS will define a date with Talend to work on promotion of Talend-SpagoBI</li> <li>• GR will check with Altic if they confirm to work on success stories</li> <li>• SM will define a date with Ingres to work on Ingres-SpagoBI bundle.</li> </ul> <p><b><i>Standard template for deliverables</i></b></p> <p>GR describe the proposed standard template for deliverables as follows.</p> <ul style="list-style-type: none"> <li>• Format: Front page, TOC, Abstract, About BI (to position who we are and what we are doing), specific contents, Conclusions (summary pointing out what we can do both in mid-term and for next OS BI generation)</li> <li>• Target of audience: the template must be attractive both for academia and market (users, integrators): what we write in the abstract and how we do it is crucial – to be revised by all</li> <li>• Style: not to long (10-20 pages; annexes if necessary)</li> <li>• Contents: insert examples of adoption to be understandable for the market, buzz worlds if useful, ecc.)</li> <li>• License for distribution: suggested : CC 3.0 by-sa (see: <a href="http://creativecommons.org">creativecommons.org</a>) as default (different attributions if necessary for specific deliverables)</li> </ul> <p>GR will circulate the new draft of the standard template asking for feedback. Participant can work on the already available one (adaptation with the first release of every deliverable)</p> <p><b><i>Non technological deliverables</i></b></p> <p>GR: for every deliverable we need a main author and one or more reviewers. Anyway any deliverable must circulate in the mailing list or will be inserted in the wiki and every participant can add comments; if they are noticeable and they arrive after the first release, they will be inserted in a</p>
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	<p>subsequent revision</p> <p><b><i>1st deliverable: Open Research Issues for BI and OS BI platforms</i></b>          UniBO main author, UniMI and Engineering reviewers          MG introduces the deliverable: it contains the positioning (GR: useful to insert a connection with OS BI adoption deliverable when available), mid-term opportunities and ideas for next OS BI generation.          GR and SS add comments, MM no specific comments          YV asks to be inserted as a co-author of the document</p> <p><b><i>2nd deliverable: End users' scenarios for OS BI</i></b>          Focus of the deliverables is on CRM and Statistical Analysis          GR: we need a common structure for deliverables about scenarios; main points are to describe the context and to point out users needs.</p> <ul style="list-style-type: none"> <li>• CRM scenario          ClaraVista is not at the meeting Discussion on this deliverable move to the mailing list/wiki          We are looking for a reviewer          GR suggest to insert also the “marketing intelligence” focus</li> <li>• Statistical analysis scenario          MD describes the document and the context          GR suggests to insert end user’s needs explicitly          EM asks to be inserted as a reviewer of the document</li> </ul> <p><b><i>Other deliverables, according road-map:</i></b></p> <ul style="list-style-type: none"> <li>• OS BI adoption          UniMI main author, Engineering reviewer          EG and MG ask to be inserted as reviewers          MM confirms that first draft will circulate within current month</li> <li>• End users’ success stories          Altic (main author) is not at the meeting          GR will check if they confirm to work on it</li> </ul> <p><b>Afternoon: phone call joining more participants</b></p> <p><b><i>Opening the phone call</i></b>          GR welcomes joining meeting participants and new BI Initiative participants: Ingres (three participants at the meeting) and ClaraVista (not present)</p> <p><b><i>Morning activities wrap-up and test of new webinar tool</i></b>          GR invites participants to join, by web browser, the new OS tool (dimdim), in testing phase, that will be available soon to deliver webinar, thanks to OW2 support infrastructure. 5 participants joins + GR as webinar manager          The webinar focus on a summary of the morning working activities (non-technological deliverables) and a presentation of new BI Initiative web pages (summary and conclusions already in the minute)</p>	
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	<p><b><i>BI Initiative web site</i></b>          New BI Initiative web pages are in test environment          They will be moved to production next Monday, 20<sup>th</sup>          All participants are invited to send GR feedbacks and missing information asap (e.g.: ClaraVista description), within a week at least</p> <p><b><i>Technological deliverables</i></b>  <b><i>SpagoBI-Ingres bundle</i></b>          It will be released within the current year          SM will define a date with Ingres to work on Ingres-SpagoBI bundle</p> <p><b><i>SpagoBI-Talend integration</i></b>          Talend suggested by mail to work on webinars, movies, tutorials.          They could be used as a sample for subsequent promotion of Ingres-SpagoBI bundle.          SS will define a date with Talend to work on promotion of Talend-SpagoBI to release a first version within the current year.</p> <p><b><i>Deliverable road map</i></b>          GR describe the final version of the deliverable road map to show on website. Main points are:</p> <ul style="list-style-type: none"> <li>• Technological deliverables: First release Q4 2008, second release (in necessary) Q2 2009</li> <li>• Non-technological deliverables: First release for all – except success stories- Q4 2008, first release of success stories Q1 2009 (if Altic confirms), second release of all deliverables Q1 2009 after feedback from “the market and network”</li> </ul> <p>GR will circulate deliverable road-map for approval.</p> <p><b><i>Collaborative activities</i></b>  <b><i>Mailing list</i></b>          GR explains that the bi-initiative mailing list will be the only mean to share information by participants (a part of private discussions).</p> <ul style="list-style-type: none"> <li>• The bi-i mails are public on website at <a href="http://mail-archive.ow2.org/bi-initiative/">http://mail-archive.ow2.org/bi-initiative/</a></li> <li>• Every organization participating the BI init is in the list. If an organization like to insert more persons in the list, please ask SS asap</li> </ul> <p><b><i>Wiki</i></b>          GR explains that a wiki will be available at BI Initiative private area soon</p> <ul style="list-style-type: none"> <li>• To enter the wiki, participants must receive credentials. You can have it if you are a person of an OW2 member (at any level: strategic, corporate, academia like Altic, Ingres, Engineering, Talend), or if you register yourself as an OW2 Individual Member using the on-line registration wizard:  <a href="http://www.ow2.org/view/MembershipJoining/OnLineRegistration">http://www.ow2.org/view/MembershipJoining/OnLineRegistration</a></li> <li>• GR encourage participants non-OW2 members to join OW2 as</li> </ul>
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	<p>individual member. OW2 is currently revising the procedure for registration and credentials also in order to have a single sign-on to the applications (e.g.: forge and website). During this transition phase GR ask every BIi participants willing to have access to the wiki:</p> <ul style="list-style-type: none"> <li>• to register as individual member, in absence of a current OW2 user identification</li> <li>• to send a private mail to SS, containing the OW2 user identification, asking for wiki credentials (within Friday 27<sup>th</sup>).</li> </ul> <p>If anyone don't want to register as individual member GR will try to manage it as a temporary exception till new procedures will be ready: please send him a private mail in case. About the contents of the wiki, a thread for every non-technological deliverable will be opened. Looking for suggestions for more threads.</p> <p><b>Marketing activities</b> <i>Next events</i> GR: It's very important to be present at some events to reach a strong reputation asap. It's important, as well, to change the speakers to underline that BI initiative is a collaborative effort. Every participants can propose a speech and deliver it at any event he likes, if coherent with BIi mission, at his own expenses. <i>He is committed to announce it in advance and share the presentation with other participants in order to receive feedback and approval (using bi-init mailing list)</i></p> <p>SS asked OW2 to insert an BIi speech at next OW2 Techday, co-located with OWF Paris, December 1<sup>st</sup>. Tentative title is: <i>"The OW2 BI Initiative: presentation of first deliverables"</i> Suggested abstract is <i>"The OW2 BI Initiative is a joint effort of OW2 and non-OW2 members set up to improve the coordination effort in the Open Source Business Intelligence domain. The presentation illustrates the first deliverables of the Initiative both in the technological and non-technological area"</i>. EM volunteers for the speech. We need urgently also a speaker for the non-technological side. If no volunteers, SS will be proposed. SS sends OW2 title and abstract of the speech and EM+SS as speaker. If anymore want to be added (or replace SS) ask very soon</p> <p>Possible next events: GR ask participants to send suggestions in order to prepare a calendar of events participation for 2009. A specific thread will be opened in the mailing list</p> <p><i>Webinars</i> Next webinars: to be defined when OW2 infrastructure in production and "Talend-SpagoBI" webinar will be ready.</p>
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	<p><i>Cooperation with ELC</i></p> <p>GR explains that European Local Chapter <a href="http://www.ow2.org/view/Activities/EuropeLocalChapterHomePage">http://www.ow2.org/view/Activities/EuropeLocalChapterHomePage</a> welcomes a collaboration in order to support Bli. ELC is very focused on Research Activities and Industrial as well and will to promote OW2 in Europe. Looking for suggestions and interest.</p> <p><b>GR closes the meeting at 3:00 pm.</b></p>
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